ENAVIDES CHILD NUTRITION DEPARTMENT

106 West School St. P.O. Drawer P Benavides, TX 78341 Phone: 361/256-3035 Fax: 361/256-3037

Special Event Service Request

Today's Date: _____

Name of School/Department: _____

Name of Person Submitting Request: _____

Date Needed: _____

Number of Guests: _____

Invoice #: _____

Purpose of Function: _____

Phone Number: _____

Time Needed: _____

Place to be delivered: _____

LIST ITEMS AND AMOUNTS NEEDED	CNP OFFICE USE ONLY		
			Equipment Sent

Special event requests must be submitted a week in advance.

Thank You!